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| **LIST OF NONCONFORMITY (NC)** |
| **Centre/Department/School:** |  |
| **Auditor:** |  |

| **No.** | **Action to be taken by** | **Requirement (Clause/Procedure No)** | **Non-conformances / Issues / Problem** |
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| **LIST OF OBSERVATIONS/OPPORTUNITY FOR IMPROVEMENT (OFI)** |
| **Centre/Department/School:** |  |
| **Auditor:** |  |

| **No.** | **Action to be taken by** | **Requirement (Clause/Procedure No)** | **List of Observations / OFI** |
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