



POLICY AND REGULATIONS FOR THE AWARD OF DEGREE UNDER SPECIAL PROVISIONS

1. PRELUDE

- 1.1. University of Technology Sarawak is compassionate to families of students who may be implicated by demise or terminal illness while they are still active students of the University.
- 1.2. The University recognizes the sense of loss felt by all concerned when a student dies or is terminally ill. Nomination for a posthumous or aegrotat award is a means of conveying gratitude for the student's lifelong efforts and accumulated accomplishments.
- 1.3. The award is also a show of support and sympathy for the student's surviving family members, relatives and colleagues.

2. CATEGORIES OF AWARD

Awards under special provisions are conferred to students in the following categories;

2.1. Posthumous Degree Award

- 2.1.1. Student in good standing status who is deceased while still an active student of the University may be awarded a degree without having to fulfil the total credits required to graduate;
- 2.1.2. This is to recognise his/her esteemed participation and achievements as member of the University community.
- 2.1.3. The student must be in good academic standing with a minimum of 80% completion of his/her study programme.
- 2.1.4. The degree will be acknowledged as a complete degree and will be awarded posthumously.
- 2.1.5. Posthumous degree recipient will be registered as an official graduate of the University.

2.2. Aegrotat Degree Award

- 2.2.1. Student in good standing status who is terminally ill while still an active student of the University may be awarded a degree without having to fulfil the total credits required to graduate;
- 2.2.2. This is to recognise his/her esteemed participation and achievements as member of the University community.
- 2.2.3. The student must be in good academic standing with a minimum of 80% completion of his/her study programme.
- 2.2.4. The degree will be acknowledged as a complete degree and will be awarded accordingly.
- 2.2.5. Aegrotat degree recipient will be registered as an official graduate of the University.

2.3. In Memoriam Certificate

- 2.3.1. Student in good standing status who is deceased while still an active student of the University but does not meet the minimum 80% completion criteria for a posthumous degree may be awarded an in memoriam certificate.
- 2.3.2. This is to recognise his/her esteemed participation and achievements as member of the University community.



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- 2.3.3. The student must be in good academic standing and has completed at least 30% of his/her study programme.
- 2.3.4. In memoriam certificate recipient will not be registered as an official graduate of the University.

2.4. **Aegrotat Certificate**

- 2.4.1. Student in good standing status who is terminally ill while still an active student of the University but does not meet the minimum 80% completion criteria for an aegrotat degree award may be awarded an aegrotat certificate.
- 2.4.2. This is to recognise his/her esteemed participation and achievements as member of the University community.
- 2.4.3. The student must be in good academic standing and have completed at least 30% of his/her study programme.
- 2.4.4. The aegrotat certificate recipient will not be registered as an official graduate of the University.

3. **DEFINITION OF TERMINAL ILLNESS**

- 3.1. An illness is deemed as terminal when it can no longer be cured or appropriately treated and is realistically estimated to result in demise within a specific period.
- 3.2. Life expectancy for terminal patients is a rough estimate based on existing data and is not definite.
- 3.3. An illness which is lifelong but not fatal is NOT considered as a terminal illness.
- 3.4. Status of the terminally ill students must be supported with verified documents from licenced medical practitioners.

4. **IMPLEMENTATION PROCEDURES**

- 4.1.1. The School Dean will initiate the nomination for conferment of the award upon recommendation of the HoP, for Senate's approval.
- 4.1.2. The nominee must have substantially fulfilled the nomination criteria for the award.
- 4.1.3. If any coursework is still incomplete, the Dean may make a professional decision regarding other curricular or extracurricular contributions that can be substituted for completion.
- 4.1.4. A nominee must have completed the minimum requirements for the awards, including research projects such as thesis or dissertation or some other academic outcomes acceptable to the School Board of Examiners.
- 4.1.5. All nominations must be appraised by the School Board of Examiners who will determine on the basis of available evidence that a candidate has satisfied all requirements for the award under special provisions.
- 4.1.6. The Senate however, has the discretion to consider cases that do not meet the above criteria when extraordinary circumstances prevail.
- 4.1.7. The School submits the nomination to the Registrar to proceed for Senate's approval.
- 4.1.8. Once approved, an appropriate schedule and venue for conferring the award will be arranged in a special meeting with the student's family and friends.



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5. SUMMATION

- 5.1. In the event there are certain matters which are not covered in these regulations, but they are used in any process of managing degree awards under special provisions and do not affect the good name of UTS or in violation of part or all of the section or subsection in the constitution of UTS, then it is justified and is not considered an attempt for non-compliance.
- 5.2. Subject to the approval of the Senate, these regulations may be amended from time to time on the basis of requirements and demands intended to improve and enhance the management of degree awards under special provisions.