



STUDENT ACADEMIC AWARD GUIDELINES

1. OVERVIEW

- 1.1. UTS acknowledges students' outstanding academic and leadership attributes at University level.
- 1.2. UTS confers awards to students for the purpose of recognising their excellent academic achievements at University and School levels.
- 1.3. UTS may also confer awards for commendable leadership characteristics at University levels.

2. TYPES OF AWARDS

2.1. Chancellor Award

Chancellor Award is a recognition conferred by the University to a graduate with excellent academic performance and personality attributes such as leadership skill, good communication skill, excellent personality and active in co-curricular activities at University level.

2.2. Academic Award

Academic Award is a recognition conferred by the University to graduates with excellent academic performance at University level, in two categories – Bumi and Non-Bumi.

2.3. Yayasan Sarawak Excellence Award

Yayasan Sarawak Excellence Award is a recognition conferred to graduates with excellent academic performance at university level, in two categories – Bumi and Non-Bumi, sponsored by Yayasan Sarawak.

2.4. Industry Excellence Award

Industry Excellence Award is a recognition conferred to top graduates of each School with excellent academic performance at School level, sponsored by partner industries. (One award for each School).

2.5. Sarawak Energy Excellence Award

Sarawak Energy Excellence Award is a recognition conferred to top graduates of each School with excellent academic and co-curricular performance at School level, sponsored by Sarawak Energy Berhad. (Holder of an SEB scholarship who meets nomination criteria is a priority)



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2.6. Sarawak Energy Leadership Award

Sarawak Energy Leadership Award is a recognition conferred to a graduate with leadership distinction at university level, sponsored by Sarawak Energy Berhad. (Holder of an SEB scholarship who meets nomination criteria is a priority)

2.7. BEM Award

BEM award is a recognition conferred to graduates with excellent academic performance in engineering at School of Engineering and Technology, sponsored by the Board of Engineers Malaysia.

2.8. RISM Award

RISM Award is a recognition conferred to a graduate with excellent academic performance in quantity surveying at School of Built Environment, sponsored by the Royal Institution of Surveyors Malaysia.

2.9. Book Award

Book Award is a recognition conferred to graduates with commendable academic performance at programme level, based or focused on certain specific courses and sponsored by industry or individual.

3. NOMINATION CRITERIA

Criteria for nomination of candidates are as follows:

- 3.1. Minimum CGPA 3.33 (Second Class Upper).
- 3.2. LEAD point – platinum (40), gold (30), silver (20), and bronze (10).
- 3.3. Active participation in co-curricular activities.
- 3.4. Active role in community services/engagement.
- 3.5. No disciplinary action received within the current study period.
- 3.6. Student may be called for interview session if required.
- 3.7. The awards are applicable to undergraduate students only.

4. AWARD PROCEDURE

- 4.1. Secretariat to compile the required information of eligible graduates from the Academic Management System (AMS) and nominate students based on the assessment rubrics for all categories except for the Sarawak Energy Leadership Award (SLA).
- 4.2. The SLA to be nominated by the Student Development and Services Department.



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- 4.3. All nominations will be tabled and considered at the Academic Award Committee (AAC) meetings before being approved by the Senate.
- 4.4. Academic award nominations should be submitted to the AAC, accompanied by supporting documents and references.
- 4.5. Nomination is confidential and the nominee should not be informed of the nomination.
- 4.6. Verified nominations will be deliberated at the AAC meeting, which may recommend the award for Senate approval. The decision of the Senate is final.
- 4.7. Academic excellence will be acknowledged based on the following criteria:
 - 4.7.1. any student who fulfils the criteria set above is eligible to be nominated;
 - 4.7.2. School may nominate any student for more than one award BUT the student shall ONLY be conferred one of awards for the year.
 - 4.7.3. the Committee will maintain its independence from any other processes of the University in its evaluation and decision;
 - 4.7.4. decision is based upon fairness and impartiality.
- 4.8. After Senate has approved the awarding of an academic award, the Secretary to the Academic Awards Committee will notify the recipient accordingly.
- 4.9. Chancellor and Academic Awards will be conferred at the convocation ceremony or in absentia if attendance is not possible.
- 4.10. Other student awards will be conferred at another event or in absentia if attendance is not possible.
- 4.11. In the event of a posthumous award, the next-of-kin may nominate a representative to attend the graduation ceremony to receive the award.

5. ACADEMIC AWARDS COMMITTEE (AAC)

- 5.1. Chair – Deputy Vice-Chancellor (Academic) or Vice Chancellor's nominate.
- 5.2. Members – School Deans.
- 5.3. Secretary – Registrar.
- 5.4. Secretariat – Examination and Graduation Unit.
- 5.5. Quorum – three members.
- 5.6. Rules for voting – decisions are valid if supported by three (3) members.
- 5.7. Members of AAC to be appointed by the Vice Chancellor.
- 5.8. The AAC meets when there are matters to be decided.
- 5.9. Decision of the AAC will be tabled for Senate's approval.

6. RESPONSIBILITIES

- 6.1. The Academic Awards Committee will consider each nomination and recommend candidates for Senate's approval.
- 6.2. The Senate will consider and approve the Academic Award as recommended by AAC.
- 6.3. The Senate reserves the right to confer any other awards deemed appropriate.
- 6.4. The Senate reserves the right to confer awards at any level to any student of academic excellence.
- 6.5. The Senate's decision in the conferment of the award is final and decisive.



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7. APPRAISAL

Academic award's appraisal will be done using the following assessment rubrics;

7.1. CHANCELLOR AWARD

Criteria / Marks	Aspect / Marks
Academic (60%)	CGPA (50%)
	Dean's List (10%)
Co-curricular & Personality Development (40%)	Leadership Award (30%)
	Interpersonal Skills (10%)
Total Marks:	100%

7.2. ACADEMIC AWARD

Criteria / Marks	Aspect / Marks
Academic (100%)	CGPA (80%)
	Dean's List (20%)
Total Marks:	100%

7.3. YAYASAN SARAWAK EXCELLENCE AWARD

Criteria / Marks	Aspect / Marks
Academic (100%)	CGPA (80%)
	Dean's List (20%)
Total Marks:	100%

7.4. INDUSTRY EXCELLENCE AWARD

Criteria / Marks	Aspect / Marks
Academic (80%)	CGPA (70%)
	Dean's List (10%)
Co-curricular & Personality Development (20%)	Lead-point (20%)
Total Marks:	100%

7.5. SARAWAK ENERGY EXCELLENCE AWARD

Criteria / Marks	Aspect / Marks
Academic (80%)	CGPA (70%)
	Dean's List (10%)
Co-curricular & Personality Development (20%)	Lead-point (20%)
Total Marks:	100%



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7.6. SARAWAK ENERGY LEADERSHIP AWARD

Criteria / Marks	Aspect / Marks
Leadership	LEAD (50%)
SEB Scholarship holder	Scholar (10%)
Academic	CGPA (30%)
SDSD Evaluation	Personality (10%)
Total Marks:	100%

7.7. BEM PRESIDENT AWARD

Criteria / Marks	Aspect / Marks
Academics (60%)	Dean's List (40%)
	IDP Project (20%)
Student Activities (40%)	FYP (20%)
	Activity (20%)
Total Marks:	100%

7.8. RISM AWARD

Criteria / Marks	Aspect / Marks
Academic (100%)	CGPA (80%)
	Dean's List (20%)
Total Marks:	100%

7.9. BOOK AWARD

Criteria / Marks	Aspect / Marks
Academic (100%)	Graduates in second class upper and above who have not received any other awards. Number of awards conferred may differ depending on the amount of sponsorship received for the year.

8. AWARD PARTICULARS

AWARD	NUMBER	VALUE	PLAQUE	CERTIFICATE
Chancellor Award	1	5,000.00	—/	—/
Academic Award	2	3,000.00	—/	—/
Yayasan Sarawak Excellence Award	2	2,000.00	-	—/
Industry Excellence Award	4	1,500.00	-	—/
Sarawak Energy Excellence Award	4	2,000.00	-	—/
Sarawak Energy Leadership Award	1	2,000.00	-	—/



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BEM Award	1	2,000.00	-	—/
RISM Award	1	500.00	-	—/
Book Award	20	500.00	-	—/

9. DECLARATION

- 9.1. In the event there are certain matters which are not covered in these guidelines, but they are used in any process of awarding and do not affect the good name UTS or in violation of part or all of the section or subsection in the constitution of UTS, then it is justified and is not considered an attempt for non-compliance.
- 9.2. These guidelines may be amended from time to time on the basis of requirements and demands intended to improve and enhance the authority of the student awards.