To : The Dean, School of Postgraduate Studies (SPS)

**Section A: Student’s Details (*to be completed by student*)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Student ID |  | | |
| Permanent Address |  | | |
| Contact Number |  | E-mail |  |
| Programme of Study |  | | |
| Mode of Study | ⬜ Full Time ⬜ Part Time | | |
| Title of Thesis |  | | |
| Field of Research |  | | |

**Section B: Plagiarism Checking with *Turnitin***

I hereby declare that I have screened my thesis using *Turnitin* software. (*Turnitin* report as attached.)

|  |  |  |  |
| --- | --- | --- | --- |
| Student Signature |  | Date |  |

***\* Please email softcopy of your Turnitin Report (in PDF format) to School of Postgraduate Studies.***

**Section C: Supervisory Approval**

I/We hereby confirm that:-

⬜ I am/We are satisfied with the progress achieved by the candidate in terms of quality of the work presented and therefore have no hesitation in recommending that the thesis be submitted for examination.

* I/We do not agree that the thesis be submitted for examination.

Please tick (√) in the appropriate box.

YES NO

Plagiarism Checking (Thesis)

Thesis conformed to requirements as outlined

In the current version of the “UTS Thesis

Preparation Guidelines”

Publication Checking*\**

*Master – at least one (1) article accepted or published*

*PhD – at least two (2) article accepted or published*

Conference Checking

*One (1) Oral/Poster presentation\**

***Note: Please submit the (i) plagiarism checking report which states the similarity index, (ii) the front page of the published article or the journal acceptance letter, and/or, (iii) the conference participation certificate with this form as evidence.***

***\* Failure to comply with the publication requirement as per Senate approval, SPS reserves the right to withhold the thesis submission for examination by examiners.***

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Name** | **Approve to Examine** | **Signature** |
| 1. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Supervisor/Main Supervisor/Chairperson) | Yes / No | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Co-Supervisor/Committee Member 1) | Yes / No | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3. | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (External Co-Supervisor / Committee Member 2) | Yes / No | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Section D: Approval by Dean of School**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby endorse the recommendations made by the Supervisory Committee as stipulated in Section C above.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature & Official Stamp |  | Date |  |

***Regulation on Thesis Endorsement***

*\*If the Main Supervisor is the Dean of the School where the student is registered, the endorsement of Section D will be signed by the Dean of School of Postgraduate Studies, and vice-versa.*

**Section E: Student’s Declaration (To be completed by Student and Supervisor)**

**Student Thesis’s Copyright and University’s Intellectual Property**

*“The copyright to a thesis belongs to the student. However, as a condition of being awarded the degree, the student hereby grants to the University, a free, ongoing, non-exclusive right to use the relevant work and/or thesis for the University’s teaching, research and promotional purposes as well as free and the non-exclusive right to retain, re-produce, display and distribute a limited number of copies of the thesis, together with the right to require its publication for further research and archival use.”*

I declare that the contents presented in this thesis are my own which was done at University of Technology Sarawak unless stated otherwise. The thesis has not been previously submitted for any other degree.

I also declare that my thesis has been reviewed by the Main Supervisor/Supervisory Committee and approved by Dean of School. The comments are as stated in Section C and D.

|  |  |
| --- | --- |
| Student’s Signature: ………………………………  Name of Student: …………………………………..  IC. No. / Passport No.: …………………………….  Date: ………………………………………………... | **Endorsement by:-**  Supervisor’s Signature: ………………………………  Name of Supervisor: ………………..………………..  IC. No. / Passport No.: ……………………………….  Date: …………………………………………………... |

**Section F: For Finance Department Use**

Please tick (√) in the appropriate box.

YES NO

Thesis Examination and Viva-Voce fee has been paid

Any outstanding fee?

Verified by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Finance Officer)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Note: Students are required to pay the thesis examination and viva-voce fee before submitting the thesis for examination. Failure to do this, the student will not be allowed to sit for viva-voce examination.***

**Section G: For School of Postgraduate Studies Use**

Softcopy of thesis (in PDF format) has been received for examination.

Softcopy of *Turnitin* Report (in PDF format) has been received for examination.

Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| Received by |  | Date |  |

**Verification of requirements by SPS**

1. Completed and passed all compulsory module(s) 🖵 YES 🖵 NO

Course Code & Course Name Grade *(delete which is not appropriate)*

1. UCS4213 Research Methodology Satisfactory / Unsatisfactory
2. SPS4113 Proposal Defence Satisfactory / Unsatisfactory

Date of Proposal Defence: …………………………

1. Submitted all semi-annual progress report 🖵 YES 🖵 NO
2. Fulfilled the publication requirement for graduation 🖵 YES 🖵 NO
3. Must be currently registered (not withdrawn, defaulted, deferred or terminated)

🖵 YES 🖵 NO

1. **Verification of Plagiarism Screening by School of Postgraduate Studies**

Fulfilled the parameters of originality required and limits approved by UTS:

1. Overall similarity index is 20% and below, and 🖵 YES 🖵 NO

Re-submission of thesis for plagiarism checking on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Checked and Verified by:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_