

UTS

SCHOOL OF POSTGRADUATE STUDIES

ONLINE (OCULUS) SEMESTER REGISTRATION GUIDELINES

Online stration

Step 1: Log in to http://oculus.uts.edu.my

Key in:

- Username: Student ID Number (Eg. MEG17020001)
- Password: Malaysian: Your IC No (without '-') / International: Your Passport No (without '-')
- Academic Calendar:

Please choose either one

 Postgraduate by Research (for MBM, MEG, MAS, MIC, PBM, PEG, PAS and PIC students)

| OCULUS | |
|---|--|
| SIGN IN | |
| Username | |
| Password | |
| Academic Calendar (Academic Staff Only) | |
| Undergraduate | |
| Foundation | |
| Postgraduate by Research | |
| Postgraduate by Coursework | |
| Sign me in | |
| | |
| Forgot password? | |
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| | OCULUS |
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| Image: Contract of the second s | Postgraduate by Coursework |
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• Postgraduate by Coursework (for MBA, MPM and MAR students)

Step 2: First Time Login

For first time login, the following message will pop up.

Fill in the details required and click "submit".

| ← → C 🖬 oculus.uct | ts.edu.my/student/ | | | | | | \$ | 0 : |
|-------------------------|---|--------------------|---|---|-------|-----------------------------|----------------------------|------------------------|
| ©UCTS ≡ | Dashboard Notification • + | | | | | | 4 | lign Out |
| Navigation Home | Student | As required in ter | mplate of sistem Kajian Pengesanan Graduan (SKPG your cooperation to fill in the result be |) under Ministry of Higher Education, we n low. Thank you. | eed | Logged in as: LAU JI WEI | August 29 Thursday, 8:5 | , 2019 50 ам |
| Help | Home > Student | Regno: | MEG18020002 | | - 100 | | | |
| Timetabling Portal | ≡ News & Announcem | SPM BM Result: | SPM BM Result | | | | | ~ |
| - Student Exam Schedule | Subject | SPM BI Result: | SPM BI Result | | | Date | | |
| | Foundation Tier 1 Hostel Voucher | MUET: | Please Select | | PENG | | 2019-07-08 13:49:38 | |
| | Duration of Course Registration fo | | | | PENG | | 2019-07-10 14:23:19 | |
| | UCTS Foundation Sponsorship Ne | | | Submi | PENG | | 2019-05-06 10:38:47 | |
| | Launching of Sarawak Pay E-walle | | | | PENG | | 2019-05-13 16:06:43 | |
| | E STUDENT PORTAL Student Profile Course Registration First Sub Course Mad & Drop and Sum Course Ust Course Ust | mission mary | | EXAMINATION Semester Result Sip Supplementary Result Sip | | | | × |
| | Exam Schedule Submit Teaching Assessment | | | ■ LIBRARY | | | | ~ |
| | Submit Exit Survey Fee Payment | | | • OPAC | | | | |
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| | Withdraw Course Transfer Programme Withdraw Programme Defer Study Application Status | | | Hostel Status Hostel Temporary Withdrawal Hostel Withdrawal Hostel Withdrawal Hostel Merk/Dement Hostel History | | | | |

Step 3: Go to STUDENT PORTAL

Click "Course Registration First Submission"

| Home > Student | | |
|--|----|--|
| = News & Announcement | | |
| - News & Announcement | | |
| Subject | | |
| Foundation Tier 1 Hostel Voucher Redemption | | |
| Duration of Course Registration for 2018/19JUL semester (July 2019 Intake) - Undergraduate | | |
| UCTS Foundation Sponsorship New & Renewal Application | | |
| Launching of Sarawak Pay E-wallet in UCTS | | |
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| ■ STUDENT PORTAL | ×. | |
| Student Profile | | Semester Result Slip |
| Course Registration First Submission Course Add & Drop and Summary | | Supplementary Result Slip |
| Course List Current Timetable | | |
| Exam Schedule Submit Teaching Assessment | | |
| Submit Exit Survey Fee Payment | | • OPAC |
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| ■ STUDENT APPLICATION | ~ | E HOSTEL |
| Withdraw Course | | Hostel Status |
| Transfer Programme Withdraw Programme | | Hostel Temporary Withdrawal Hostel Withdrawal |
| Defer Study Application Status | | Hostel Merit/Demerit Hostel History |
| - differences and ender the second sec | | Mater Hatery |

Step 4: Go to Course Registration

For by Research students:

Select the Semester for registration.

- $2022/23PSE \rightarrow$ Semester September Session 2022/2023
- $2022/23PDE \rightarrow$ Semester December Session 2022/2023
- 2022/23PMA → Semester March Session 2022/2023
- 2022/23PJU → Semester June Session 2022/2023

| Dashboard Notification 🔍 🗸 | | | | | | Sign Out |
|-------------------------------------|------------|---|--------------------------------|---------------|---|--------------------------------------|
| Student | | | | Logged in as: | Ħ | August 29, 2019 Thursday, 8:53 AM |
| Home > Student | | | | | | |
| ■ STUDENT PORTAL | | Ý | ■ EXAMINATION | | | ~ |
| E LIBRARY | | v | ■ STUDENT APPLICATION | | | ~ |
| ■ HOSTEL | | ~ | ■ ELECTION FOR STUDENT COUNCIL | | | ~ |
| ■ Leadership Excellence Awards (LEA | Ad) System | v | | | | |
| Course Registration | | | | | | |
| 🗭 Search By: | | | | | | v |
| Semester: 2019/ Search | ZOPSE | * | | | | |

Click "Search".

The following page will pop up.

| Student | | Logged in as: August 29, 2019 Thursday, 833 AM |
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| Home > Student | | |
| ■ STUDENT PORTAL | ~ | ≡ EXAMINATION ~ |
| ≡ LIBRARY | ~ | ≡ STUDENT APPLICATION ~ |
| ≡ HOSTEL | ~ | ≡ ELECTION FOR STUDENT COUNCIL ~ |
| ■ Leadership Excellence Awards (LEAd) System | ~ | |
| ▲ Student Course Registration | | |
| Programme: MASTER OF ENGINEERING Student's Name: Registration No: Semester: 2019/20-PSE | | |
| E Course Registration No record in database. | | |
| Select Course: SELECT A COURSE | | Add to Draft |

For by Coursework students:

Select the Semester for registration.

- $2022/23P01 \rightarrow$ Semester September Session 2022/2023
- 2022/23P02 → Semester February Session 2022/2023
- $2022/23P03 \rightarrow$ Semester July Session 2022/2023

| Student | | | Logged in as: | September 19, 2019 Thursday, 9:36 AM |
|-------------------------|----------------------|---|--------------------------------|---|
| Home > Student | | | | |
| ■ STUDENT PORTAL | | ~ | ■ EXAMINATION | ~ |
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| ■ HOSTEL | | ~ | ■ ELECTION FOR STUDENT COUNCIL | Ŷ |
| E Leadership Excellence | Awards (LEAd) System | ~ | | |
| Course Registration | | | | |
| 🕼 Search By: | | | | ~ |
| Semester: | 2019/20P01 • | | | |

Click "Search".

The following page will pop up.

| Student | | | Logged in as: | September 19, 2019 Thursday, 9:58 AM |
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| Home > Student | | | | |
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| E Leadership Excellence Awar | ds (LEAd) System | ~ | | |
| + Student Course Registratio | n | | | |
| Programme: MASTER OF PROJEC Student's Name: Registration No: Semester: 2019/20-P01 | T MANAGEMENT | | | |
| E Course Registration | | | | |
| Select Course: | SELECT A COURSE | | Add to Draft | |

Step 5: Go to Select Course

| Programme: MASTER OF PROJECT MANAGEMENT | | | | |
|---|--|----------------|--|--|
| Student's Name: | | | | |
| Registration No: Semester | 2019/20-P01 | | | |
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| 📰 Course R | Registration | | | |
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| No record in databas | Registration se. | | | |
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| No record in databas | Registration se. SELECT A COURSE SELECT A COURSE | • Add to Draft | | |
| No record in databas | Registration se SELECT A COURSE SELECT A COURSE MPM 4122 Financial Management. (RABUAN BIN MANTINE) MPM 4123 Financial Management. (RABUAN BIN MANTINE) MPM 4123 Financial Management. (RABUAN BIN MANTINE) | Add to Draft | | |
| E Course R | Registration se SELECT A COURSE SELECT A COURSE MPM 4123_Financial Management_(RABUAN BIN MANTINE) MPM 4113_Organizational Behavior_(MUHAMMAD MADI BIN ABDULLAH) MPM 4133_Project_COURSE(A LIGUISTINE FILMOMA AFEAM MPM 4133_Project_COURSE(A LIGUISTINE) | • Add to Draft | | |
| E Course R | Registration se SELECT A COURSE SELECT A COURSE MPM 4122_Financial Management_(RABUAN BIN MANTINE) MPM 4132_Propert Bik Management_(RUHAMMAD MADI BIN ABDULLAH) MPM 4313_Project Risk Management_ONG CHU SHENG) | Add to Draft | | |
| E Course R | Registration se SELECT A COURSE SELECT A COURSE SELECT A COURSE MPM 4123_Financial Management_(RABUAN BIN MANTINE) MPM 4113_Organizational Behavior_(MUH-AMMAD MADI BIN ABDULLAH) MPM 4313_Project Christopic CHIOMA AFFAM) MPM 4313_Project Risk Management_(DANIDA HAMARULZAMAN) MPM 4313_Point Risk Management_(DANIDA HAMARULZAMAN) | Add to Draft | | |
| E Course R | SELECT A COURSE SELECT A COURSE SELECT A COURSE MPM 4123_Financial Management_(RABUAN BIN MANTINE) MPM 4133_Orginizational Behavior_(MUHAMMAD MADI BIN ABDULLAH) MPM 4133_Project Controls (AUGUSTINE CHIOMA AFFAM) MPM 4313_Project Risk Management_(INASHIDAH KAMARULZAMAN) UCS 4403_Research Methodology_(WONG SING SING) | Add to Draft | | |

Select the course need to be registered.

Click "Add to Draft".

The following message will pop up.

| Dashboard Notification 🔍 🗸 | | | | Sign Out |
|--|--|--------------------------------|---------------|-------------------|
| Churchart | Information | | Logged in as: | August 29, 2019 |
| Student | Please remember to click "SUBMIT AND SEND FOR APPROVAL" button before leaving this page. Your request could not be approved without the submission. | | | Thursday, 8:53 AM |
| Home > Student | | | | |
| E STUDENT PORTAL | | Noted | | ~ |
| | × | ■ STUDENT APPLICATION | | ~ |
| E HOSTEL | × | ■ ELECTION FOR STUDENT COUNCIL | | × |
| E Leadership Excellence Awards (LEAd) Sys | stem ~ | | | |
| 1 Student Course Registration | | | | |
| Programme: MASTER OF ENGINEERING Student's Name: Registration No: Semester: 2019/20-PSE | | | | |
| E Course Registration | | | | |
| No Course Code Course Name | Lecturer Credit Hour | Fee Remark Submission | Status | Action |
| 1 2/34310 1116315 | | | Processing | DELÉTE |
| Select Course: SPS 4310_Thes | اردا: | Add to Draft | | |

Click "Noted".

Continue to select the other course(s) need to be registered (if any).

Step 6: SUBMIT AND SEND FOR APPROVAL

After added all courses need to be registered, click "SUBMIT AND SEND FOR APPROVAL".

| Home > Student | | | | | | | | | |
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| + Student Course Regis | tration | | | | | | | | |
| Programme: MASTER O Student's Name: Registration No: Semester: 2019/20-P COURSE Registration | F ENGINEERING SE | | | | | | | | |
| No Course Code | Course Name | Lecturer | Credit Hour | Fee | Remark | Submission | Status | Action | |
| 1 SPS 4310 | Thesis | HII SIEW LING | 1 | 0 | | | Processing | DELETE | |
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The following message will pop up.

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| Student | Information Confirmation submitted. | | | × | Logged in as: | August 29, 2019 Thursday, 8:53 AM |
| Home > Student | _ | | | _ | | |
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| Student Course Registration | | | | | | |
| | | SUE | BMITTED | | | |
| Programme: MASTER OF ENGINEERING Student's Name: Registration No: Semester: 2019/20-PSE | | | | | | |
| E Course Registration | | | | | | |
| No Course Code Course Name 1 SP5 4310 Thesis | Lecturer | Credit Hour | Fee Remark 0 | Submission MEG18020002 2019-08-29 08:54:53 | Status Processing | Action DELETE |
| Select Course: | | | | Add to Draft | | |

