**VEHICLE INSPECTION REPORT**

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| **Date:** **Time:**  | **Vehicle** **No:** | **Vehicle** **Odometer:** |
| **No.** | **Items** | **Vehicle Condition** | **Remarks** |
| 1 | Clutch  |  |  |  |
| 2 | Brakes Condition |  |  |  |
| 3 | Windscreen wipers |  |  |  |
| 4 | Air conditioning  |  |  |  |
| 5 | Headlights  |  |  |  |
| 6 | Brake lights  |  |  |  |
| 7 | Reverse lights  |  |  |  |
| 8 | Coolant level |  |  |  |
| 9 | Tire Pressure |  |  |  |
| 10 | Horn |  |  |  |
| 11 | Battery condition |  |  |  |
| 12 | Engine Oil |  |  |  |
| 13 | Registration Plate |  |  |  |
| 14 | Mirrors |  |  |  |
| 15 | Signal Lights |  |  |  |
| 16 | Auto Oil (RC) |  |  |  |
| 17 | Power steering fluid |  |  |  |
| 18 | Brake fluid |  |  |  |

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| **Other defects:** |
| **Reported by:**  | **Checked by:** | **Verified by:** |
| Date: | Date: | Date: |