

30/4/2025

UNIVERSITY OF TECHNOLOGY SARAWAK

MASTERLIST OF DOCUMENTS

Updated on: Department:

Maintenance, Facilities & Security Department

No	Document No.	Description	Revision No.	Effective Date	Remarks
Stand	lard Operating Proce	edure (SOP)			
1	UTS/MFS/P01	Battery Reader Replacement at UTS Hostel	03	27/09/24	
2	UTS/MFS/P02	Missing Items/Incidents	03	01/10/24	
3	UTS/MFS/P03	Handling Systems & Facilities Defects Complaints	04	14/10/24	
4	UTS/MFS/P07	New Card Access Setting	03	01/10/24	
5	UTS/MFS/P09	Booking Facilities Procedure	04	30/04/25	
6	UTS/MFS/P10	Maintenance Service for Aircond System	03	01/10/24	
7	UTS/MFS/P12	Fire Drill in UTS Campus	03	27/09/24	
8	UTS/MFS/P13	Clamping Vehicle	03	27/09/24	
9	UTS/MFS/P14	Security Daily Patrolling	03	01/10/24	
10	UTS/MFS/P15	Toilet Cleaning at UTS Campus & Hostel	03	01/10/24	
11	UTS/MFS/P16	Chemical Waste Disposal	03	01/10/24	
12	UTS/MFS/P22	Fire Prevention Facilities Maintenance & Monitoring	02	01/06/24	
13	UTS/MFS/P25	Hostel Facilities Maintenance & Monitoring	03	01/10/24	
Form	ns	-		· · · · · · · · · · · · · · · · · · ·	
1	UTS-MFS-P03-MFDF	Maintenance Facilities Defects Form	01	01/10/2024	
2	UTS-MFS-P09-BFP	Facilities Booking Form	04	08/05/2025	
3	UTS-MFS-P16-CWD	Chemical Disposal Request Form	00	19/07/2024	
4	UTS-MFS-P22- FPFMM	Fire Prevention Facilities Maintenance & Monitoring Log	02	01/06/2024	
Prepared by:			Eı	ndorsed by:	

pm

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